



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
DIVISION OF TAGUM CITY



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DIVISION MEMORANDUM No. 028, s.2019

TO: DR. CHRISTINE C. BAGACAY, OIC-ASDS/ CID CHIEF
DR. JOSEFINA B. PALACA, SGOD CHIEF
SHARMIE CUARTE, AO – IV
PUBLIC ELEMENTARY AND SECONDARY SCHOOL PRINCIPALS
THE DIVISION SELECTION COMMITTEE

FROM: The Office of the Schools Division Superintendent

SUBJECT: **COMPOSITION AND MEETING OF THE DIVISION SELECTION COMMITTEE (DSC)**

DATE: January 8, 2019

This is to announce the organization and designation of the following members of the **Division Selection Committee (DSC)** in the Hiring for Teacher I Positions for School Year 2019 – 2020:

ELEMENTARY:

CHAIR: Dr. Christine C. Bagacay, OIC-ASDS
MEMBERS: Mrs. Cecilia Esnardo, PSDS
Mr. Gregorio Acebedo, PSDS
Dr. Edgar Sangalang, PSDS
Dr. Maria Elena Ferido, PSDS
Mrs. Leonila Anonuevo, PESPA Pres.
Hon. Ronald Elliot, PTA Federation President

SECONDARY (Junior High School):

CHAIR: Dr. Christine C. Bagacay, OIC-ASDS
MEMBERS: Dr. Josefina Palaca, Chief, SGOD
Mrs. Lilia Ortillano, EPS
Mrs. Lorna Ragos, EPS
Mr. Roger M. Martinez, NAPSSHI, Pres.
Mrs. Norma Agustin, Federation of Teachers President/ ACT
Hon. Ronald Elliot, PTA Federation President

SECONDARY (Senior High School):

CHAIR: Dr. Christine C. Bagacay, OIC-ASDS
MEMBERS: Dr. Maria Fe Sibuan, EPS (Academic)
Pedro Batingal, EPS (Academic)
Dr. Alpha Palconit (TVL/ Arts and Design)
Dr. Mario Gregorio (TVL/ Arts and Design)
Norma Agustin, Federation of Teachers President.
Representative, Industry Partner (TVL)

For SPED Applicants: Division SPED Coordinator (as additional member to the category)

Secretariat: Sharmie Hangad, AO- IV

This Memorandum serves as their **DESIGNATION**.

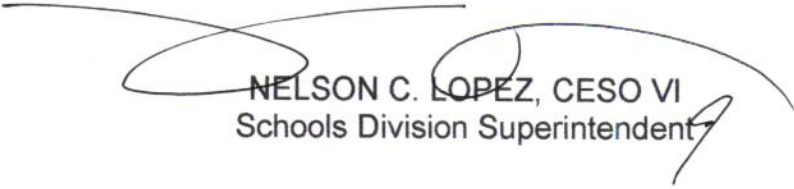
The entire Hiring process shall be based on **DepEd Order Order No. 7, s.2015**, re: Hiring Guidelines for Teacher I Positions Effective SY 2015 – 2016, **for Elementary and Junior High School** while **DepEd Order No. 3, s.2016**, Re: Hiring Guidelines for **Senior High School (SHS)** Teaching Positions Eective SY 2016 – 2017 for Senior High School, in the absence of a recent Memorandum, until recalled.

Likewise, the herein attached **Timeline** on this activity shall be observed strictly.

The DSC shall have a **Meeting on January 10, 2019, 1:30PM** at the SDS Conference Room. They are advised to bring a copy of the above-mentioned DepEd Orders based on the category they belong.

Expenses relative to the conduct of the said meeting is chargeable against Division MOOE subject to the existing accounting and auditing rules and regulations.

For information and guidance of all concerned.

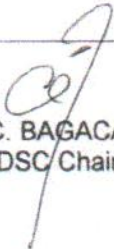

NELSON C. LOPEZ, CESO VI
Schools Division Superintendent

DEPARTMENT OF EDUCATION DIVISION OF TAGUM CITY RECORDS SECTION
RELEASED
By: <u>MA</u>
Date: <u>JAN 09 2019</u> Time: <u>12:52</u>
Remarks: <u>Disseminated 028-019-01</u>

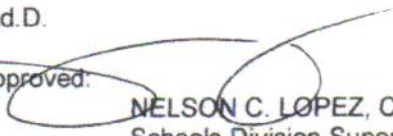
**TIMELINE ON THE HIRING PROCESS
OF TEACHER I POSITIONS FOR SY 2019 – 2020**

Activities	Date & Venue	Persons Involved
ORGANIZATION OF THE: * DIVISION SCREENING COMMITTEE * SCHOOL SELECTION COMMITTEE	JANUARY 7 - 10, 2019 ➤ Division Office ➤ School	SDS School Head (SH)
CONFERENCE OF THE DIVISION SCREENING COMMITTEE	JANUARY 10, 2019 1:30 PM @ SDS CONF ROOM	Division Screening Committee (DSC)
ORIENTATION OF APPLICANTS	JANUARY 11, 2019 @ MPCES 8:30 AM - ELEMENTARY 1:30 PM - JHS, SHS	DSC
MEETING WITH THE SCHOOL SCREENING COMMITTEE & CSO	JANUARY 14, 2019 @ MPCES, 8:30am	DSC
ACCEPTANCE OF APPLICATION & VERIFICATION OF DOCUMENTS	JANUARY 15 - 31, 2019 @SCHOOL NEAREST THE RESIDENCE OF THE APPLICANT (ELEM & JUNIOR HS) ➤ SHS – CONCERNED SCH	School Screening Committee (SSC)
TRANSMITTAL OF APPLICATIONS TO THE DIVISION OFFICE	FEBRUARY 1, 2019 @RECORDS SECTION	SHs
POSTING/ ISSUANCE OF SCHEDULE FOR DEMO TEACHING & INTERVIEW	FEBRUARY 4 – 8, 2019 @ deped.tagumcity.gov.ph FB: Deped Tagum City Division	DSC
EVALUATION OF DOCUMENTS	FEBRUARY 5 – Mar. 22, 2019 ➤ ELEM & JHS - @SDO ➤ SHS – TNTS	DSC/ Technical Working Group (TWG)
DEMONSTRATION TEACHING	FEBRUARY 6 – MARCH 22, 2019 @MPIES - Elem TCNHS - JHS TNTS - SHS	DSC/ TWG
INTERVIEW OF APPLICANTS	FEBRUARY 6 – MARCH 22, 2019 @MPIES - Elem TCNHS - JHS TNTS - SHS	DSC TWG
ENGLISH PROFICIENCY TEST (EPT)	TO BE ANNOUNCED	Div. Testing Incharge
CONFIRMATION AND ISSUANCE OF RATING	TENTATIVE: April 1–3, 2019 ONLY @DIVISION OFFICE	DSC/ TWG
FINALIZATION OF RQA	Apr. 4 - 9, 2019 @ASDS OFFICE	DSC
POSTING OF RQA	TENTATIVE: April 15, 2019 @ deped.tagumcity.gov.ph FB: Deped Tagum City Division Division Office Bulletin Board	HRMO

Prepared by:


CHRISTINE C. BAGACAY, Ed.D.
OIC- ASDS/ DSC Chair

Approved:


NELSON C. LOPEZ, CESO VI
Schools Division Superintendent