



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
REGION XI  
DIVISION OF TAGUM CITY



Energy Park, Apokon, Tagum City, Davao del Norte, Philippines  
Email Address: tagum\_city@deped.gov.ph Website: deped.tagumcity.gov.ph TeleFax: (084) 216-3504

DIVISION MEMORANDUM NO. 277 s, 2019

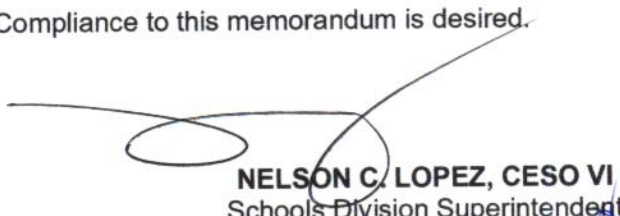
**TO :** ALL ELEMENTARY SCHOOL PRINCIPALS  
ALL SECONDARY SCHOOL PRINCIPALS  
  
ATTN: ALL SCHOOL TIP COORDINATORS

**FROM :** The Office of the Schools Division Superintendent

**SUBJECT :** TIP ACCOMPLISHMENT REPORT FOR YEAR 1

**DATE :** March 8, 2019

1. Pursuant to DepEd Order No. 43, s. 2017, re: Teacher Induction Program Policy specifies that the Department of Education supports the continuing professional development and progress of the newly-hired teachers based on the principle of lifelong learning. Thus, this Office required the school heads to implement school-level TIP implementation for newly-hired teachers in their respective stations for the FY 2018.
2. In line with the above premise, the schools shall submit **Annual TIP Accomplishment Report** to the Schools Governance and Operation Division thru **JOSEFINA B. PALACA, EdD, Chief SGOD/ TIP Division Coordinator** on the **first week of June 2019**.
3. As agreed during the TIP coordinators meeting, the documents to be included in the said report are the following:
  - a. School TIP Technical Working Group;
  - b. List of Trained Newly-hired Teachers for Batch 1;
  - c. Summary of IPCR Rating and Developmental Needs for Beginning Teachers;
  - d. Updated Monitoring Templates as of May 2019 (Form 1 and 2);
  - e. Accomplished School-initiated Monitoring Tools, if any;
  - f. Documentation of all TIP Activities conducted in school;
  - g. Consolidated Portfolio Evaluation Form; and
  - h. Best Portfolio of the School (Elem, JHS, SHS).
4. Compliance to this memorandum is desired.

  
**NELSON C. LOPEZ, CESO VI**  
Schools Division Superintendent

DEPARTMENT OF EDUCATION DIVISION OF TAGUM CITY RECORDS SECTION	
<b>RELEASED</b>	
By: _____	_____
Date: <b>MAR 12 2019</b>	Time: <b>9:15</b>
Remarks: <b>Disseminated 277-19-3</b>	