



DIVISION MEMORANDUM no. 302 s, 2019


To : ALL PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS  
OFFERING ALIVE PROGRAM

From : The Office of the Schools Division Superintendent

Subject: VALIDATING AND UPDATING THE ELEMENTARY/SECONDARY PERSONNEL DATA OF THE  
DEPARTMENT OF EDUCATION SUBSIDIZED ASATIDZ HANDLING ALIVE PROGRAM FOR SY 2019-  
2020

Date: March 14, 2019

1. Attached is the Regional Memorandum No. 033, s. 2019 which is self-explanatory.
2. In line with the aforementioned Regional Memorandum, this office advises all School Planning Officers of the Schools Offering Arabic Language and Islamic Values Education (ALIVE) Program to validate and update the Elementary/Secondary Personnel Data of their subsidized Asatidz under Contract of Service (COS) and Local Government Unit (LGU) handling the subject for SY 2019-2020 in the Enhanced Basic Education Information System (E-EBEIS).
3. Immediate dissemination of this Memorandum is desired.

  
**NELSON C. LOPEZ, CESOVI**  
 Schools Division Superintendent

DEPARTMENT OF EDUCATION  
 DIVISION OF TAGUM CITY  
 RECORDS SECTION  
**RELEASED**  
 BY: MAR 14 2019  
 Date: \_\_\_\_\_ Time: 4:06  
 Remarks: Disseminated 302-019-03



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION XI**  
 Davao City



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February 27, 2019

DEPARTMENT OF EDUCATION  
 DIVISION OFFICE - TAGUM CITY  
 RECORDS SECTION

**RECEIVED**

By: *[Signature]* 027-19-3  
 Date: MAR 04 2019 Time: 10:49  
 Remarks: F. Sibuan 3-4-19

REGIONAL MEMORANDUM  
 No. 033, s. 2019

**VALIDATING AND UPDATING THE ELEMENTARY PERSONNEL DATA OF THE  
 DEPARTMENT OF EDUCATION SUBSIDIZED ASATIDZ HANDLING ARABIC  
 LANGUAGE AND ISLAMIC VALUES EDUCATION FOR SY 2019-2020**

To : All Schools Division Superintendents

1. Pursuant to DepEd memorandum No. 015, s. 2019, this Office directs all Schools Division Offices through their Division Arabic Language and Islamic Values Education (ALIVE) coordinators and Planning Officers to validate and update the Elementary Personnel Data of their contractual Asatidz handling ALIVE classes for school year 2019-2020 in the Enhanced Basic Education Information System (E-BEIS) on or before February 27, 2019.
2. Furthermore, the following documents should also be submitted to Curriculum and Learning Management division, through the Regional ALIVE coordinator, Dr. Danilo R. Dohinog, to wit:
  - a. Updated and validated data of contractual Asatidz subsidized by DepEd in a masterlist, and
  - b. Certified photocopy of payroll of contractual Asatidz subsidized by DepEd from January to December of 2018.
3. Immediate dissemination of this memorandum is desired.

*[Signature]*  
 ATTY. ALBERTO T. ESCOBARTE, CESO IV  
 Regional Director

Enclosed: As stated  
 Reference: DM No. 015, s. 2019

To be indicated in the Perpetual Index  
 Under the following subjects:

CURRICULUM      DATA      TEACHER

**RELEASED**  
 Date: 02/28/19 Time: 4:08  
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*Empowerment    Adaptability    Goal-oriented    Leadership    Excellence*

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Republic of the Philippines

Department of Education

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14 FEB 2019

DepEd MEMORANDUM  
No. **015**, s. 2019

**VALIDATING AND UPDATING THE ELEMENTARY PERSONNEL DATA OF THE DEPARTMENT OF EDUCATION SUBSIDIZED TEACHERS/ASATIDZ HANDLING ARABIC LANGUAGE AND ISLAMIC VALUES EDUCATION CLASSES FOR SCHOOL YEAR 2019-2020**

To: Undersecretaries  
Assistant Secretaries  
ARMM Regional Secretary  
Schools Division Superintendents  
Public Elementary School Heads  
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Learning Delivery-Student Inclusion Division (BLD-SID), directs the Regional and Division ALIVE Coordinators, and Planning Officers to validate and update the **Elementary Personnel Data of DepEd Subsidized Contract of Service (COS) Teachers/Asatidz Handling Arabic Language and Islamic Values Education (ALIVE) Classes for School Year 2019-2020** in the Enhanced Basic Education Information System (E-BEIS) **on or before February 15, 2019**. This is in line with Joint Resolution No. 03 dated December 28, 2018 signed by President Rodrigo Roa Duterte extending the validity and period of availability of the Fiscal Year 2018 appropriations for Maintenance and Other Operating Expenses and Capital Outlays, and consistent with Memorandum OUPBM-2019-002 dated January 3, 2019 authorizing the utilization and obligation of all remaining FY 2018 MOOE and CO Funds in Calendar 2019.

2. The utilization of the Madrasah Education Program (MEP) Funds through DepEd Order No. 58, s. 2016 entitled **Implementing Guidelines on the Utilization of Fund for Madrasah Education Program** and as such, the 2019 funds under the MEP for Honorarium, Instructional Materials and Program Support Funds (PSF) shall only be downloaded to the regional offices upon validating and updating the said data in the BEIS.

3. As part of the process in ensuring accurate data, the regional and schools division offices are required to submit the hard copies of the following to the SID-BLD, DepEd Central Office **on or before the end of February 2019**:

- a. Updated and validated data of COS Teachers/Asatidz subsidized by DepEd, and
- b. Payroll of COS ALIVE Teachers/Asatidz subsidized by DepEd from January to December 2018.

4. For more information or clarification, contact **Ms. Jenifer Capistrano**, Senior Education Program Specialist or **Dr. Johnel A. Aquilera**, Supervising Education Program Specialist, Student Inclusion Division-Bureau of Learning Delivery, Department of Education Central Office, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City, at telefax no. (02) 631-9993 or email at [bid.sid@deped.gov.ph](mailto:bid.sid@deped.gov.ph).

5. Immediate dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary