



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
REGION XI  
DIVISION OF TAGUM CITY



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**DIVISION MEMORANDUM**

**TO :** JOSEFINA B. PALACA, ED.D., Chief, SGOD  
ANWAR E. MADEL, MPA, Division Partnership Focal Person  
VLADIMIR D. SANTOS, ED.D., PDO II/DRRM Focal Person  
KENNETH S. DELIGENCIA, EPS II SocMob  
RODCEF B. DEL VALLE, Nurse II  
PUBLIC SCHOOLS DISTRICT SUPERVISORS  
ALL PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS  
ALL SCHOOLS PARTNERSHIP FOCAL PERSON


**FROM :** The Office of the Schools Division Superintendent

**SUBJECT :** Division Orientation on the Revised Guidelines of 2019 Brigada Eskwela Implementation

**DATE :** March 25, 2019

1. Please be informed of the conduct of the Division Orientation on the Revised Guidelines of 2019 Brigada Eskwela Implementation on March 28, 2019, 1:00 PM – 5:00 PM at the Dreaanca Garden Restaurant, Magdum, National Highway, Tagum City.
2. Agenda to be deliberated are the following:
  - a. Brigada Eskwela Implementation
    - a.1 Distribution of BE Manual (electronic copy)
    - a.2 Presentation and Roll-out of 2019 BE Online Quick Count Mobile App
    - a.3 Monitoring of 100% Participation of Schools during Brigada Eskwela Week
    - a.4 Review of BE Forms and Observance of Deadlines
    - a.5 BE Criteria of Selection
    - a.6 Wash in Schools (WINS) during Brigada Eskwela
    - a.7 Disaster Concerns
  - b. 2019 Adopt-a-School Program Implementation
    - b.1 Strengthening of timely and accurate reporting
    - b.2 Attachment of MOA/MOU with the Quarterly Reporting
    - b.3 Review of ASP Forms and observance of deadlines
  - c. Preparation of the DepEd Partnerships Database System (DPDS)
    - c.1 Submission of updated, active and official email address of schools
3. Travel and other expenses of the participants relative to this activity shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
4. Wide dissemination of this memorandum is earnestly desire.

*For and in the absence of Schools Division Superintendent:*

  
LILIA J. ORTILLANO, MAED  
EPS, SGOD  
In-Charge of the Division

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| DEPARTMENT OF EDUCATION<br>DIVISION OF TAGUM CITY<br>RECORDS SECTION |            |
| <b>RELEASED</b>  |            |
| BY: MAL  |            |
| Date: MAR 25 2019  | Time: 4:27 |
| Remarks: Disseminated # 342-09-03                                    |            |