



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XI
DIVISION OF TAGUM CITY



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Division Memorandum

No. 524, s. 2019

TO : **All Concerned Division Personnel
All Public Elementary and Secondary School Heads**

FROM : Office of the Schools Division Superintendent

SUBJECT : **Releasing of Honoraria for Poll Workers**

DATE : 21 May 2019

Herewith is a letter from Mr. Gladiel Jim A. Casinto, EO III/Acting Election Officer IV, announcing that the honoraria for the poll workers of the May 13, 2019 National and Local Elections are ready for release starting today, May 21, 2019 until May 28, 2019 in the COMELEC Office.

All concerned are advised to **strictly observe** the following schedule:

Morning (8:00 am) - **DESO
DESO Support Staff
DESO Technical Support**

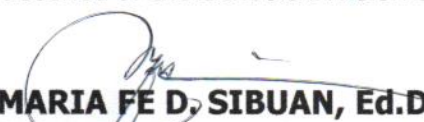
Afternoon (1:00 pm) - **Electoral Board** (Chairman,
Poll Clerk, Third Member)
Support Staff

Further, the above-mentioned poll workers are also advised to prepare their **Tax Identification Number (TIN)** and **loose change** upon claiming their honoraria.


Other details of which are in the attached communication.

For information and guidance.

For and in the absence of the Schools Division Superintendent


MARIA FE D. SIBUAN, Ed.D
Education Program Supervisor
In-Charge of the Division

Enc1:/As stated

DEPARTMENT OF EDUCATION DIVISION OF TAGUM CITY RECORDS SECTION
RELEASED
By: 
Date: <u>MAY 21 2019</u> Time: <u>10:05</u>
Remarks: <u>Disseminated 524-19-5</u>



Republic of the Philippines
COMMISSION ON ELECTIONS
Region XI
OFFICE OF THE CITY ELECTION OFFICER
Tagum City, Province of Davao del Norte

DEPARTMENT OF EDUCATION
DIVISION OF TAGUM CITY
RECORDS SECTION

RECEIVED

By: _____
Date: MAY 20 2019 Time: 4:34
Remarks: _____

May 19, 2019

NELSON C. LOPEZ, Ed.D.
Schools Division Superintendent
DepEd Division of Tagum City

Sir:

Greetings from COMELEC – Tagum City!

Please be informed that the releasing of Honoraria for Poll Workers relative to the conduct of the May 13, 2019 National and Local Elections will start on **May 21, 2019 for DESO, DESO Support Staff and DESO Technical Support Staff** in the **MORNING (8:00 AM)**.

The **HONORARIA FOR ELECTORAL BOARD AND SUPPORT STAFF WILL BE RELEASED EVERY AFTERNOON at 1:00 PM – 6:00 PM to also start on May 21, 2019**. This is to give consideration to the office's participation in the conduct of Hugpong Serbisyo, also taking into due consideration the limited office space area, thus this schedule scheme.

In as much as we would like to fast track said release of honoraria, please advise the Poll Workers to again be ready with their **Tax Identification Number** and loose change when possible. This is because all payments are subject to tax. BIR Form 2307 will be issued to the payee.

Please take note however that all honoraria and allowances should be released to poll workers on or before May 28, 2019.

Thank you very much for your cooperation and support, as always.

Very truly yours,

GLADIEL JIM A. CASINTO
EO III/ Acting Election Officer IV