



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
REGION XI  
DIVISION OF TAGUM CITY



Energy Park, Apokon, Tagum City, Davao del Norte, Philippines  
Email Address: tagum\_city@deped.gov.ph Website: deped.tagumcity.gov.ph

TeleFax: (084) 216-3504

**Division Memorandum**

No. 124, s. 2019

TO : **ALL DIVISION PERSONNEL CONCERNED  
ALL SCHOOL HEADS OF SECONDARY IMPLEMENTING UNITS  
ATTN: SCHOOL BOOKKEEPER**

FROM : Office of the Schools Division Superintendent

SUBJECT : **COA ENTRANCE CONFERENCE**

DATE : 29 October 2019

Please be informed that the conduct of the Entrance Conference initiated by the Commission on Audit – DepEd Tagum City is scheduled tomorrow, October 30, 2019 at 8:00 o'clock in the morning at Miko's Brew, Apokon Road, Tagum City.

Participants in this activity are listed in the attachment.

ATTENDANCE IS A MUST.

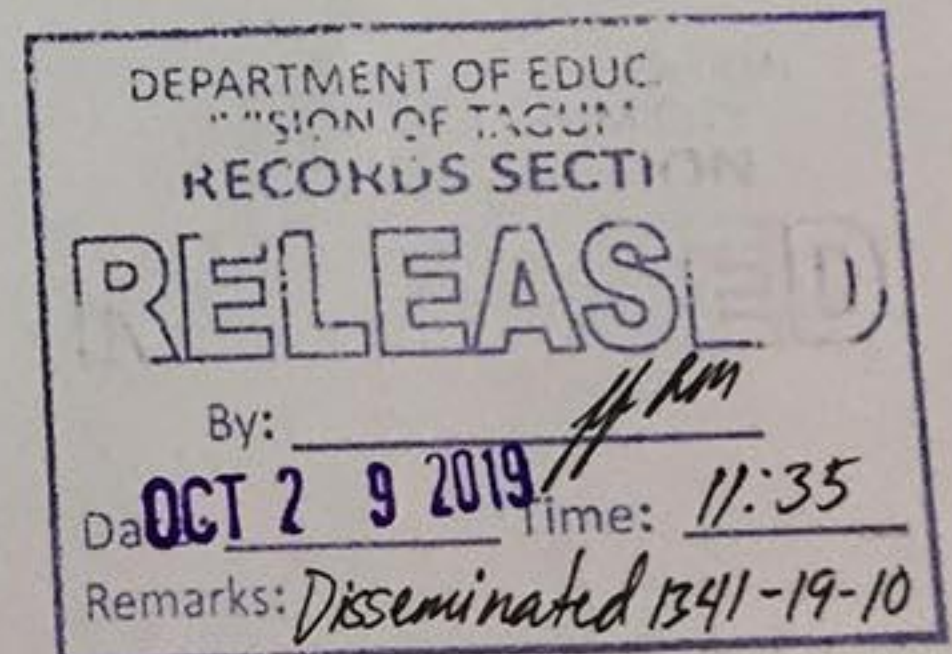
For information and guidance.

*By the Authority of the Schools Division Superintendent*

**CHRISTINE C. BAGACAY, Ed. D**  
OIC-ASDS / Chief, CID  
In-Charge of the Division

*Enc'l:/As stated*

**Cc: COA Office**





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**LIST OF PARTICIPANTS**  
**COMMISSION ON AUDIT (COA) ENTRANCE CONFERENCE**  
October 30, 2019 (8:00 AM)

<b>DIVISION PERSONNEL</b>	<b>No. of Pax</b>
Schools Division Superintendent	1
Assistant SDS / CID Chief	1
SGOD Chief / BAC Chair	1
AO V – Admin & Finance	2
AO IV (Cashier, Supply, HRMO)	3
AO II (OIC-Accntg Section)	1
Secondary School Heads (Implementing Units)	7
Secondary Bookkeepers	7
COA Auditors & Staff	5