



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
REGION XI  
DIVISION OF TAGUM CITY



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**DIVISION MEMORANDUM**

To : **IUS Secondary Principals**  
**ATTN: IUS Bookkeepers**  
**Jon Vir Tautho – SHS ADAS**

From : The Office of the Schools Division Superintendent

Subject : Technical Working Group (TWG) Meeting

Date : October 17, 2019

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Please be informed that there will be a Technical Working Group (TWG) Meeting re: 3-Day Schools Division Seminar and Training Workshop on Administrative and Financial Management Services on October 17, 2019 (Thursday), 2:00PM at Budget Office, Division of Tagum City.

Attendance is a must.

Travel expenses of participants is chargeable against local funds subject to the usual accounting and auditing rules and regulations.

For information and guidance.

  
**NELSON C. LOPEZ, CESO VI**  
Schools Division Superintendent

DEPARTMENT OF EDUCATION DIVISION OF TAGUM CITY <b>RECORDS SECTION</b> <b>RELEASED</b> By: <u>MAU</u> Date: <u>OCT 17 2018</u> Time: <u>11:27</u> Remarks: <u>Disseminated #1265-49-10</u>
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