



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XI
DIVISION OF TAGUM CITY

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Division Memorandum

No. 1348, s. 2019

TO : **HILDA J. HILDAWA**, AO IV-Supply
LORNA RAGOS, EPS - LRMDS
ALL PUBLIC ELEMENTARY & SECONDARY SCHOOL HEADS

FROM : Office of the Schools Division Superintendent

SUBJECT : **PROPERTY AND SUPPLY MANAGEMENT TRAINING FOR SCHOOL PROPERTY CUSTODIAN**

DATE : 28 October 2019

This Office announces the conduct of the *Property and Supply Management Training for School Property Custodian* on **November 07, 2019** (Thursday) at Citi Hotel, Prk. Sunflower, National Highway, Tagum City.

The following are the participants of this training:

- 28 Elementary School Property Custodians
- 11 JHS Property Custodians
- 11 SHS Property Custodians
- 1 Division Supply Officer
- 2 Supply Office Staff
- 2 LRMDS Personnel

For queries regarding this activity, you may contact the Division Supply Office through Ms. Aiza Gabisan at this number 0946 753 3277.

For information and guidance.


NELSON C. LOPEZ, CESO VI
Schools Division Superintendent

