



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
REGION XI  
DIVISION OF TAGUM CITY



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DIVISION MEMORANDUM

TO : **School Heads of Public and Private Elementary and Secondary Schools**  
**Attention: LIS/EBEIS Coordinators**

**LIS TWG Members:**

1. **Ronald G. Maata**
2. **Marcenito V. Pableo**
3. **JR F. Villa-Abrille**

FROM : The Office of the Schools Division Superintendent

SUBJECT : **4<sup>th</sup> Quarterly Training Conference on LIS and EBEIS**

DATE : December 9, 2019

This is to inform you of the 4th Quarterly Training Conference on LIS and EBEIS on December 16, 2019 – 8:00 A.M. to 5:00 P.M. at Heroben Hometel, Osmeña Extension, Tagum City. The purpose of this activity is to discuss issues and concerns on LIS encoding encountered in the 4<sup>th</sup> quarter and filling out of templates for school profile.

Participants for this activity are the LIS/EBEIS Coordinators (one per school). A registration fee of four hundred pesos (400 Php) will be collected from each private school participant to cover expenses for the venue, meal and snacks. Participation to this activity is required.

Please bring laptop, extension wire and wifi as back up for internet connectivity.

For guidance and strict compliance.

By the Authority of the Schools Division Superintendent:

  
**LILIA J. ORTILLANO**

EPS SGOD, In-Charge of the Division

Planning and Research

DEPARTMENT OF EDUCATION DIVISION OF TAGUM CITY RECORDS SECTION	
<b>RELEASED</b>	
By: <u>HRM</u>	
Date: <u>DEC 09 2019</u>	Time: <u>11:00</u>
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