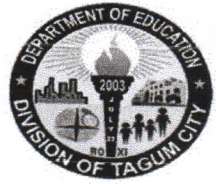


Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region XI  
DIVISION OF TAGUM CITY



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DIVISION MEMORANDUM No. 050, s.2020

TO: All Public Elementary and Secondary School Heads

FROM: The Office of the Schools Division Superintendent

RE: **REDUCTION ON THE NUMBER OF SIGNATORIES ON THE REPORT ON VACANCIES TEMPLATE**

DATE: January 14, 2020

Pursuant to Republic Act No. 11032 also known as Ease of Doing Business Efficient Government Service Delivery Act of 2018 (amending the Anti-Red Tape Act of 2007) which adopts simplified procedures that will reduce red tape and expedite transactions in government, this Office commences the sense of simplification, starting with the reduction on the number of signatories on the template of the Report on Vacancies (ROVA).

As such, it is advised that the ROVA at the school level shall only be signed by the School Head, Faculty President, and a Master Teacher/Head Teacher.

Likewise, at the SDO level, signatories for the Review shall only be the OIC-Assistant Schools Division Superintendent and the Administrative Officer V, then the Approval by the Schools Division Superintendent.

For information and guidance.

  
**DR. JOSEPHINE L. FADUL**  
Schools Division Superintendent

DEPARTMENT OF EDUCATION DIVISION OF TAGUM CITY RECORDS SECTION	
<b>RELEASED</b>	
By: <u>mal</u>	
Date: <u>JAN 16 2020</u>	Time: <u>3:46</u>
Remarks: <u>Disseminated #050-2020-01</u>	