



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XI
DIVISION OF TAGUM CITY



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DIVISION MEMORANDUM

TO : **School Heads of Public Elementary and Secondary Schools**
Attention: BEIS Coordinators

FROM : The Office of the Schools Division Superintendent

SUBJECT : **Timeline on the Submission of Validated NSBI and Encoding of Data**
in the System

DATE : January 31, 2020

In line with the data validation processes emphasized in **DepEd Order No. 27.s. 2019** (Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes), you are hereby advised to observe the following timeline:

February 7, 2020 - Submission of Validated NSBI Forms in Hard Copy
February 14, 2020 - Encoding and Submission of NSBI Data in the System

Submission of validated hard copy shall be at the Planning and Research section c/o Dr. Joseph O. Chagas, Planning Officer III.

For strict compliance.


DR. JOSEPHINE L. FADUL
Schools Division Superintendent

DEPARTMENT OF EDUCATION DIVISION OF TAGUM CITY RECORDS SECTION
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