



Republic of the Philippines  
**Department of Education**  
 REGION XI  
**SCHOOLS DIVISION OF TAGUM CITY**

**DIVISION MEMORANDUM No. 539 s. 2020**


**TO: All Secondary School Heads  
 Implementing Units**

**FROM: The Office of the Schools Division Superintendent**

**SUBJECT: SUBMISSION OF ATM CARD-ACCOUNT NUMBER FOR BASIC  
 EDUCATIONAL AID PROGRAM (BEAP)**

**DATE: October 30, 2020**

1. Pursuant to Tagum City Ordinance No. 770 s. 2016 or the Basic Educational Aid Program (BEAP), **DepEd Personnel either Teaching, Non-teaching and Instructional Managers** will be provided with one (1) year insurance and incentives every December.
2. On this note, this Office requests for your cooperation in the submission of your **ATM Card Account Numbers** in order for the City Government of Tagum to directly deposit cash incentives worth Two Thousand Four Hundred Pesos (P 2,400.00) to your accounts.
3. Only those personnel paid by the Department including those who retired from service from the month of April-October 2020 and hired personnel from January-May 2020 will be included in the list.
4. This Office further informs to submit your ATM Card Account Numbers to the BEAP Focal, Ms. Letty N. Endolos with contact number 0997-774-7889.
5. Immediate dissemination of this memorandum is desired.

  
**DR. JOSEPHINE L. FADUL**  
 Schools Division Superintendent



**Address:** Energy Park, Apokon, Tagum City, 8100  
**Telephone No.:** (084) 216-3504  
**Email:** tagum.city@deped.gov.ph  
**Website:** deped.tagumcity.gov.ph

DEPARTMENT OF EDUCATION DIVISION OF TAGUM CITY RECORDS SECTION	
<b>RELEASED</b>	
By: _____	
Date: 11-4-20	Time: 2:00pm
Remarks: Disseminated # 539-2020-11	