



Republic of the Philippines  
**Department of Education**  
 REGION XI  
**SCHOOLS DIVISION OF TAGUM CITY**

**Division Memorandum**

**No. 061, s. 2020**

**TO :** ASDS, Chiefs, CID & SGOD  
 All Concerned Division Personnel  
 All Elementary & Secondary School Heads  
 All Others Concerned

**FROM :** Office of the School Division Superintendent

**SUBJECT: RECONSTITUTION OF THE DIVISION PROGRAM ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE (PRAISE) COMMITTEE**

**DATE :** February 2, 2021

1. Pursuant to CSC MC No. 1, s. 2001 and DO No. 9 s. 2002 as amended in DO No. 78 s. 2007 requiring the Department of Education to establish the Program on Awards and Incentives for Service Excellence (PRAISE) Committee, the field is hereby informed on the **RECONSTITUTION OF THE DIVISION PROGRAM ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE (PRAISE) COMMITTEE.**
2. Under Rewards and Recognition (R & R) of PRIME-HRM, the Division Program on Awards and Incentives for Service Excellence (PRAISE) Committee is composed of the following:

**Chairperson :** **MELANIE P. ESTACIO, Ph.D.**  
 Assistant Schools Division Superintendent

**Members :** **CHRISTINE C. BAGACAY, Ed.D.**  
 Chief, CID  
**JOSEFINA B. PALACA, Ed.D.**  
 Chief, SGOD  
**DEXTER AGUSTIN**  
 Administrative Officer V – Finance  
**RUTH E. URSOLINO, MPA**  
 Administrative Officer V - Admin  
**EDUARD MARK BAUTISTA**  
 SEPS - HRTD  
**JOY JADE E. RELOS**  
 President – PESPA



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**ROGER A. MARTINEZ, MITE**

President – NAPSSHI

**ELVIRA M. POSTRERO**

President - Teachers' Association

**EAR OWEN O. AALA, RN**

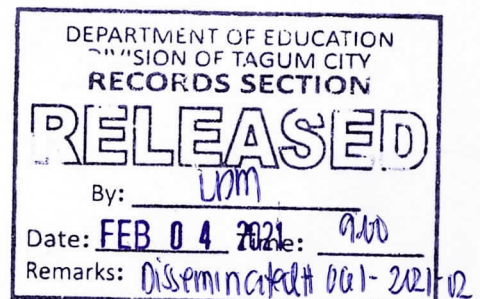
President – NEU Tagum City Chapter

Secretariat: **IVY PALOMO**

EPS-HRTD

3. The Division PRAISE Committee shall perform the following functions:
- Implement the welfare and benefit programs in the Regional and Division Offices to include the granting of awards and incentives to teachers/employees who have rendered meritorious services or excellent performance;
  - Formulate and establish their respective internal rules, policies and procedures to govern the conduct of activities which shall include the guidelines in evaluating the nominees and the mechanism for recognizing the awardees; and
  - Allocate at least 5% of their respective HRD funds to implement the PRAISE programs and incorporate the same in its Annual Work and Financial Plan and Budget.
4. For information, guidance and strict compliance.

  
**DR JOSEPHINE L. FADUL**  
Schools Division Superintendent



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