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Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF TAGUM CITY

Office of the Schools Division  
Superintendent

DIVISION MEMORANDUM  
No. 087, s. 2020

To: **Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Attention:  
School ICT Coordinators**

From: **DR. JOSEPHINE L. FADUL**  
Schools Division Superintendent

Subject: **ICT Coordinators' Meeting and Orientation for the Newly Designated School ICT  
Coordinators**

Date: **February 17, 2021**

Please be informed of the **ICT Coordinators' Meeting and Orientation for the Newly Designated School ICT Coordinators** to be held this **February 24, March 4 & 5, 2020 at 9AM**. It will be conducted online through **Microsoft Teams**.

ICT Coordinators who filled up the online form (for the preferred cell cards) were automatically registered as participants. Further information is disseminated from time to time through the **ICT Coordinators' Facebook Group Page and Group Chat**.

Topics to be discussed:

February 24 (9AM - 3PM)	March 4 (9AM-3PM)	March 5 (9AM -3PM)
<ul style="list-style-type: none"> <li>Orientation Proper for the Newly Designated ICT Coordinators (Tasks and Responsibilities)</li> </ul>	<ul style="list-style-type: none"> <li>Technology Infrastructure Division Programs and Projects</li> <li>DepEd Microsoft and Google Accounts Management (Students and Teachers)</li> </ul>	<ul style="list-style-type: none"> <li>Discussion on the use of Different Online Platforms for meetings and classes</li> <li>Biometric Devices' Concerns</li> </ul>

Participants are advised to have a stable internet connection and practice punctuality during the conduct of the activity. Attendance list will be generated by the platform at random times.

For clarifications and other concerns relative to this issuance, please contact the Division IT Officer at **arian.abatayo@deped.gov.ph** or thru the ICT Coordinators' Group Chat.

For wide and immediate dissemination.

  
**DR. JOSEPHINE L. FADUL**  
Schools Division Superintendent

DEPARTMENT OF EDUCATION  
DIVISION OF TAGUM CITY  
RECORDS SECTION

**RELEASED**

By: MAL

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