



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF TAGUM CITY

Division Memorandum

No. 105, s. **2021**


TO : **Selected Division Personnel Concerned
All Public Elementary School Heads**

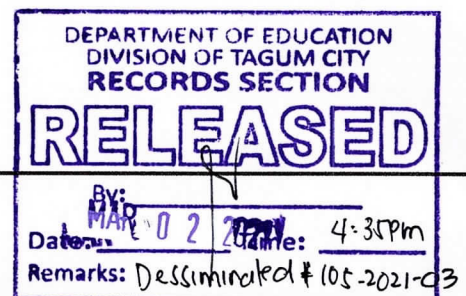
FROM : Office of the School Division Superintendent

SUBJECT: **INDIVIDUAL CERTIFICATION OF ACTUAL COMMUNICATION EXPENSE**

DATE : March 2, 2021

1. In compliance with Audit Observation Memorandum No. 21-012 dated February 24, 2021, all authorized claimants/payees of communication expense for the year 2020 should make their individual certification stating that the actual communication expense were incurred in their performance of official duties and responsibilities.
2. Deadline of submission will be on March 8, 2021.
3. For information, guidance and compliance.


DR. JOSEPHINE L. FADUL
School Division Superintendent



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