



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XI
DIVISION OF TAGUM CITY



Energy Park, Apokon, Tagum City, Davao del Norte, Philippines

Email Address: tagum_city@deped.gov.ph

Website: deped.tagumcity.gov.ph

TeleFax: (084) 216-3504

PR No. 2021-03-079

INVITATION TO BID

FOR THE

Procurement of Office Supplies with Delivery to Schools for the Implementation of the Basic Education Learning Continuity Plan (BE-LCP) – Provision of Learning Resources to Kindergarten, Grade 1, Grade 2 and Grade 3 Learners

1. The *Department of Education (DepEd)- Division of Tagum City*, through the *Government of the Philippines (GOP) under Republic Act (RA) 11518 FY 2021 General Appropriations Act (GAA)*, intends to apply the sum of *Five Million Eight Hundred Sixty Thousand Four Hundred Seventy Six (P5,860,476.00) Philippine Pesos*, being the ABC to payments under the contract for **Procurement of Office Supplies with Delivery to Schools for the Implementation of the Basic Education Learning Continuity Plan (BE-LCP) – Provision of Learning Resources to Kindergarten, Grade 1, Grade 2 and Grade 3 Learners**, as follows:

Lot No.	Contract No.	Description	ABC (Php)	Contract Duration	Cost of Bid Docs (Php)
1	DEPED-FLO-BE-LCP-2021A-TAGUM CITY	Supply and deliver office supplies	5,860,476.00	7 C.D.	10,000.00
		Total	5,860,476.00		

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **DepEd-Division of Tagum City**, through the **Bids and Awards Committee(BAC)**, now invites bids for the goods and services contemplated in this project and as detailed in the Schedule of Requirements and the table of Technical Specifications indicated in the bidding documents.

Prospective bidders should have completed, within a period of *two (2) years*

immediately preceding the deadline for submission of bids, Single Largest Completed Contract (SLCC) similar to the contract to be bid and the value of which, adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority (PSA) consumer price index, must be at least fifty percent (50%) of the ABC of the lot to bid for; OR, at least two (2) similar contracts and the total of the aggregated contract amount should be equivalent to at least fifty percent (50%) of the ABC of the lot bid for; and the largest of these similar contracts must be equivalent to at least twenty-five percent (25%) of the ABC of the lot/s to be bid. The contracts may come from different agencies/companies.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **DepEd- Tagum City BAC Office** and inspect the Bidding Documents at the address given below (ITB Clause No. 12) from **Monday to Friday from 8:00am to 5:00pm.**
5. A complete set of Bidding Documents may be acquired by interested Bidders from the **DepEd- Division of Tagum City BAC Secretariat** upon accomplishing a bidder's information sheet, submission of letter of intent to purchase the Bidding Documents and payment of a non-refundable fee for the Bidding Documents to the **DepEd- Division of Tagum City Cashier.**
6. DepEd- Division of Tagum City will hold a pre-bid conference for this Project on **March 17, 2021, 2:00 P.M.** which shall be open to prospective bidders. Prospective Bidders who intend to participate are required to communicate with the BAC Secretariat through email at deped.tagumcity.bac@gmail.com on or before **March 17, 2021, 12:00 NN.**
7. Bids must be duly received by the **BAC Secretariat on or before 2:00 P.M. of March 29, 2021 at DepEd- Division of Tagum City, Energy Park, Apokon, Tagum City.**

Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. **Bid opening shall be on March 29, 2021, 2:00 P.M. at DepEd- Division of Tagum City – SDS Conference Room, Energy Park, Apokon, Tagum City.** Bids will

be opened in the presence of the bidders' representatives who choose to attend the activity and other invited stakeholders.

10. For the purpose of constituting a quorum, both the physical and virtual presence of the BAC and TWG members shall be considered pursuant to GPPB Resolution No. 09-2020.

11. The **DepEd- Division of Tagum City** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

MELANIE P. ESTACIO, PhD, CESE
 Assistant Schools Division Superintendent
 BAC – Chairman
 Department of Education – Tagum City
 Division
 Energy Park, Apokon, Tagum City
 (084) 216-2665/216-03504

March 8, 2021

Lot No.	Contract No.	Description	Amount	Unit	Original Bid Price (Plus)
1	2021-03-001	Supply and delivery of...	5,269,476.00	T.C.D.	10,990.00
Total			5,269,476.00		

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESE
 Name and Signature of BAC - Chairman

Bids received in excess of the ABC shall be automatically rejected at the opening.

The DepEd-Division of Tagum City, through the Bid and Awards Committee (BAC), now invites bids for the goods and services as detailed in the project and as detailed in the Schedule of Requirements and the title of Technical Specifications included in the bidding documents.

Prospective bidders should have completed, within a period of two (2) years