



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF TAGUM CITY

Office of the Schools Division Superintendent

November 17, 2021

DIVISION MEMORANDUM

No. 726, s. 2021

**ACCOUNTING OF ALL HAND-HELD RADIO EQUIPMENTS IN SCHOOLS AND
 IDENTIFICATION OF DEPED TEACHING AND NON-TEACHING PERSONNEL HAND-HELD
 RADIO HOLDERS**

To: Dr. Melanie P. Estacio, Assistant Schools Division Superintendent
 Dr. Christine C. Bagacay, Chief- Curriculum Implementation Division
 Dr. Josefina B. Palaca, Chief- Schools Governance and Operations Division
 Public Schools District Supervisors
 All School Heads and Principals
 All School DRRM Coordinators

1. Pursuant to Republic Act (RA) No. 10121 or also known as "The Philippine Disaster Risk Reduction and Management Act of 2010", which mandates all national government agencies to institutionalize policies, structures, coordination mechanisms and programs, DepEd Order No. 21, s.2015 entitled "Disaster Risk Reduction and Management Coordination and Information Management Protocol", which mandates the Schools Division Office to provide capacity building for division personnel, schools heads, and teachers in order achieve the Department's goal of establishing mechanisms which will prepare, guarantee protection and increase resiliency of schools during disasters.

2. Furthermore Pursuant to the provisions of Republic Act No.7925 Act No. 3846 as amended, Executive Order No. 546, known as the "Public Telecommunications Policy Act of the Philippines." Telecommunications is essential to the economic development, integrity and security of the Philippines, and as such shall be developed and administered as to safeguard, enrich and strength the economic, cultural, social and political fabric of the Philippines. This law, hereby promulgates the guidelines and procedures in the licensing of portable radio transceiver in the short-range radio.

3. Anent to this, all school heads and school DRRM coordinators are hereby required to submit to the division DRRM focal on or before November 26, 2021 the list of **Radio Communication Equipment's/ Hand Held Radio** purchased or issued to schools and the list of DepEd personnel with hand held radio (*see attached format*) for proper accounting and licensing in accordance with provisions of the National Telecommunications Commission Memorandum Circular No. 04-89 (see attached issuance).



Address: Energy Park, Apokon, Tagum City, 8100

Telephone No.: (084) 216-3504

Email: tagum.city@deped.gov.ph

Website: deped.tagumcity.gov.ph



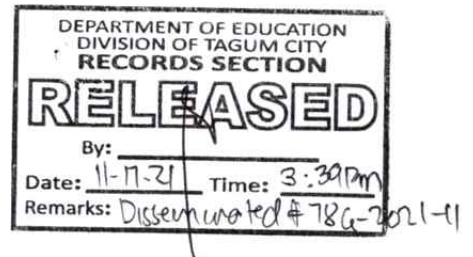
Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF TAGUM CITY

Office of the Schools Division Superintendent

10. For queries/ concerns, you may contact Mr. Marjun T. Dawal, Project Development Officer II, Division DRRM Focal through cellphone number 0975-817-0812 or email marjun.dawal@deped.gov.ph.

11. For information, dissemination and compliance to this memorandum is enjoined.


DR. JOSEPHINE L. FADUL
Schools Division Superintendent



Address: Energy Park, Apokon, Tagum City, 8100
Telephone No.: (084) 216-3504
Email: tagum.city@deped.gov.ph
Website: deped.tagumcity.gov.ph



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF TAGUM CITY

Office of the Schools Division Superintendent

**RADIO COMMUNICATION EQUIPMENT'S/ HAND HELD RADIO PURCHASED OR
 ISSUED TO SCHOOLS**

Name of School: _____ **District:** _____

Address: _____

Name of School Head: _____

Name of School DRRM Coordinator: _____

Example:

| No. | Radio Specifications and Serial Number | Date Issue/ purchase | Acquired via: <small>(Donation, School MOOE, Division Issued)</small> | Issued to: | Designation | Remarks |
|-----------|--|--------------------------|--|------------------------|--------------------------|-------------------|
| <i>1.</i> | <i>Cignus UV-86/ Serial No. 12345678</i> | <i>November 2021</i> | <i>Division Issued</i> | <i>Marjun T. Dawal</i> | <i>Division DRRM</i> | <i>Functional</i> |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Prepared by:

Reviewed by:

Noted:

School DRRM Coordinator

School Property Custodian

School Principal





Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF TAGUM CITY

Office of the Schools Division Superintendent

**LIST OF DEPED PERSONNEL (TEACHING AND NON-TEACHING PERSONNEL) WITH
HAND HELD RADIO**

Name of School: _____ District: _____

Address: _____

Name of School Head: _____

Name of School DRRM Coordinator: _____

Example:

| No. | Radio Specifications and Serial Number | Name of Personnel | Call Sign | Callsign Register to Institution (Providence, URGENT others) | Radio with NTC License? (YES/ NO) | With NTC-RLM Licensed? (YES/ NO) | School Designation/ Coordinatorship |
|-----|---|-------------------|-----------|--|-----------------------------------|----------------------------------|-------------------------------------|
| 1. | Cignus UV-86/ Serial No. 12345678 | Marjun T. Dawal | "GOHAN" | Providence | YES | YES | DRRM Coordinator |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Prepared by:

School DRRM Coordinator

Noted:

School Principal



Address: Energy Park, Apokon, Tagum City, 8100
Telephone No.: (084) 216-3504
Email: tagum.city@deped.gov.ph
Website: deped.tagumcity.gov.ph

MEMORANDUM CIRCULAR

NO. 04-89

SUBJECT: REVISED SCHEDULE OF ADMINISTRATIVE SANCTIONS FOR VIOLATIONS OF RADIO LAWS RULES AND REGULATIONS.

Pursuant to Act 3846, as amended, Executive Order No. 546 and other existing laws, rules and regulations, and the power of the National Telecommunications Commission to supervise and inspect the operation of radio stations and telecommunications facilities, the following administrative sanctions are hereby prescribed:

I. FOR ILLEGAL POSSESSION, INSTALLATION/CONSTRUCTION, AND/OR OPERATION ,

For Individual

| | |
|---|---|
| For illegal purchase/possession of radio transmitter/transceiver (per unit) | P 1,000.00 with forfeiture of equipment |
|---|---|

For illegal installation/construction (per station)

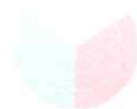
- | | |
|---|---|
| a. with permit to purchase/possess | P 2, 000.00 |
| b. without permit to purchase/possess and construct | P 2,000.00 with forfeiture of equipment |
| c. allowing the operation with an unlicensed operator (station covered with an appropriate permits/license) | P 1,000.00 |
| d. operation with an unlicensed operator (station not covered by appropriate permits/licenses) | P 2,000.00 with forfeiture of equipment |
| e. use of unauthorized frequency (station covered by appropriate permits/licenses) | P 1,500.00 |
| f. use of unauthorized frequency (station not covered by appropriate permits and license) | P 2,000.00 with forfeiture of equipment |

II. VIOLATION OF TERMS AND CONDITIONS OF A RADIO CONSTRUCTION OR LICENSE:

- a. operating beyond the authorized working hours



| | | | |
|-------------|----|--|---|
| | 1. | For Individual | P 2,000.00 |
| | 2. | For Company, Association, or Corporation | P 3,500.00 |
| b. | | allowing operation by an operator with inappropriate license | |
| | 1. | For Individual | P 1,000.00 |
| | 2. | For Company, Association or Corporation | P 3,000.00 |
| c. | | excessive calling (for maritime station only) | P 2,500.00 |
| d. | | unauthorized equipment | |
| | 1. | For Individual | P 2,000.00 |
| | 2. | For Company, Association or Corporation | P 3,500.00 |
| e. | | unauthorized power | |
| | 1. | For Individual | P 2,000.00 |
| | 2. | For Company, Association or Corporation | P 3,500.00 |
| f. | | unauthorized emission | P 3,500.00 |
| III. | | OPERATING A RADIO TRAINING SCHOOL WITHOUT A CERTIFICATE OF RECOGNITION FROM THE NTC | |
| | | Other violation relative to its operations as a Radio Training School | P 2,000.00 |
| IV. | | FOR FAILURE TO INSTALL APPROPRIATE RADIO FACILITIES AS REQUIRED | P 3,000.00 |
| V. | | ILLEGAL SALE (per unit) | |
| | a. | sale by an authorized dealer to a non-authorized person/entity | P 2,000.00 |
| | b. | unauthorized dealer | P 2,000.00 with for feiture of equipment |
| VI. | | FOR OTHER VIOLATION (per count) | P 2,000.00 |
| | | For Company Association, or Corporation | |



| | |
|--|---|
| For illegal purchase/possession of radio transmitter/ Transceiver (per unit) | P 2,500.00 |
| For illegal installation/construction (per station) | |
| a. with permit to purchase/possess and construct | P 3,000.00 |
| b. without permit to purchase/possess and construct | P 4,000.00 with for feiture of equipment |
| c. allowing operation with an unlicensed operator (station covered with an appropriate permits/license) | P 4,000.00 |
| d. operating with an unlicensed operator (station not covered by appropriate permits/licensed) | P 5,000.00 with for feiture of equipment |
| e. use of unauthorized frequency (station covered by appropriate permits and licenses) | P 4,000.00 |
| f. use of unauthorized frequency (station not covered by appropriate permits and licenses) | P 5,000.00 with for feiture of equipment |
| g. no logbook (per station) | P 500.00 |

Notwithstanding the above, the Commissioner (s) may increase or decrease the above schedule of fines or may declare the confiscation and forfeiture of the equipment; suspend or revoke any permit or license in the interest of public welfare, safety, security or whenever warranted by attendant facts and circumstances.

This Circular may be revised, revoked or amended as the need arises: and shall take effect fifteen (15) days following its publication in the Official Gazette.

Quezon City, Philippines, 05 April 1989.

JOSE LUIS A. ALCUAZ
Commissioner

